



## Session Break Times

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<p><i>Spread of COVID 19 through close contact with others and through congestion at bar</i></p>	<p><i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i></p>	<p><i>Break times to be staggered with only one sheet being allowed off ice at any one time.</i></p> <p><i>In line with Greenacres policy a pre order sheet for snacks drinks to be completed with table service during break</i></p>	<p><i>Members should sit with their family and social distancing will need to be in line with Greenacres social distancing requirements</i></p>			

## Hygiene, health & safety

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<i>Spread of COVID 19 through the facility and across the shared equipment.</i>	<i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i>	<p><i>Each participant / spectator to bring own hand cleanser and to be encouraged to wash hands, in line with Scottish Government guidance, every 20 minutes.</i></p> <p><i>Face coverings to be worn when in transiting through the building and when not eating / drinking in accordance with Greenacres Ice Rink and Scottish Curling guidance.</i></p>		All		

## Cleaning of Shared Equipment.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<p><i>Spread of COVID 19 through the facility and across the shared equipment.</i></p>	<p><i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i></p>	<p><i>Greenacres Ice Rink risk assessments and policy is that all rink equipment is cleaned between sessions.</i></p>	<p><i>GYC will ensure that any GYC equipment being used is used by one member per session.</i></p>			
		<p><i>Members will be issued with equipment; brushes, sliding aids, sliders, etc at the start of the session. These will be marked with a coloured band and the member will be given a corresponding coloured band to wear. Coaches can see at a glance that the correct equipment is with the correct individual.</i></p>	<p><i>Person issuing and collecting equipment should wear mask and gloves when carrying out this operation.</i></p>	<p>Members should take responsibility of equipment and should ensure that no cross contamination takes place.</p>	<p><i>Should be carried out each session</i></p>	
		<p><i>This should extend to stones where coaching is taking place. During games players can use the stone numbers to identify own equipment. Sharing of stones is prohibited.</i></p> <p><i>Bands will be isolated for 7 days following use.</i></p>	<p><i>Hand washing to follow completion of exercise.</i></p>	<p>Coaches should check regularly assigned equipment is being used.</p>		

## Cleaning of Shared Equipment, cont.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
		<p><i>Any incorrectly assigned equipment will be cleaned immediately.</i></p> <p><i>Hand washing will take place immediately on spotting unassigned equipment use.</i></p>		<p>Members will be responsible for cleaning equipment.</p> <p>Coaches should supervise the cleaning of equipment.</p>	<i>As required</i>	
		<p><i>All GYC equipment will be fully sanitised prior to and following each use.</i></p>		Coaches	<i>Should be carried out each session</i>	
		<p><i>Season long shoe hire has been agreed with Greenacres Ice Rink for a nominal sum to eliminate sharing of shoes.</i></p>		Those who require shoe hire		
		<p><i>Members should bring own water bottles and these should not be shared</i></p>		All		

# Physical distancing

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<i>Spread of COVID 19 through the facility and across the shared equipment.</i>	<i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i>	<i>Scottish Government, Greenacres Ice Rink and Scottish Curling guidance is in place to cover the various areas and activities within the building.</i>	<i>Ensure all members are aware of current advice.</i>	COVID Officer.  Everyone should take personal responsibility in keeping up to date.		
		<i>Participants under 11 are not required to physically distance. Those 12 and over are required to distance as required by the above.</i>				
		<i>Those 11 and under should be encouraged to allow others to socially distance.</i>				
		<i>Participants will be assigned a sheet of ice at the start of the session. No more than 8 players per sheet (including coaches). Players should stick to their assigned sheet.</i>		Coaches to assign sheets to players based on the session activities planned.  Players will be assigned a bubble and will mainly train in this bubble		
		<i>Players may move sheet only at the instruction of coaches and should not exceed a maximum bubble of 30 in a session</i>		Coaches and players		

## Physical distancing cont.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
		<p><i>Parent/guardians are welcome to stay for the session, however we would encourage this to be kept to one person per household where possible.</i></p>		<p>Parent/guardians</p>		
		<p><i>Social distancing should be maintained through the bar area in line with Greenacres Ice Rink policies</i></p>				
		<p><i>If it is not possible to gain access to the bar area, parent/guardians are encouraged to remain in their car during the session</i></p>				

## Session Start / End

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<p><i>Spread of COVID 19 through the facility and across the shared equipment.</i></p>	<p><i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i></p>	<p><i>The start of the session should include a pre session briefing. This will advise members of the activities of the session, break times and gives an opportunity for COVID Officer to give updates.</i></p>		<p>Coaches</p> <p>COVID Officer</p>		
	<p><i>Injury is more likely with no warm up and cool down.</i></p>	<p><i>Warm up / Cool down should be carried out in the downstairs corridor. Participants should group in assigned rink groups.</i></p>	<p><i>Under 12s can warm up together as social distancing is not required. Warm up of those over 12 may need to be staggered to ensure social distancing.</i></p> <p><i>Weather dependant warm ups can be carried out outdoors</i></p>	<p>Coaches</p>		
		<p><i>A health questionaore will be issued on the first session.</i></p> <p><i>This will determine if any COVID symptons are present</i></p>	<p><i>Members will be asked on arrival at subsequent sessions if there is any change to the medical declaration</i></p>	<p>All</p>		



## Cash Collection and Handling.

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<p><i>Spread of COVID 19 through the facility and across the shared equipment.</i></p>	<p><i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i></p>	<p><i>Digital and contactless payment is not possible.</i></p>		Treasurer/ volunteer		
		<p><i>Cash for the session will be collected once players are on the ice, collected from parent/guardian. Players with no parent guardian present should pay at the end of the session.</i></p>				
		<p><i>Correct money should be used wherever possible.</i></p>		Parent/ guardians and participants		
		<p><i>Disposable gloves and face covering should be used when collecting money. Hands should be thoroughly washed once the money collection and ice payment has been completed.</i></p>		Treasurer/ volunteer		
		<p><i>Change will be given at members own risk</i></p>				

## Organised coached activities

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<p><i>Spread of COVID 19 through the facility and across the shared equipment.</i></p>	<p><i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i></p>	<p><i>A WhatsApp group of members to be used to poll members in order to gain a number of participants expected at a session.</i></p> <p><i>This will allow accurate session plans to be made in advance, to allow correct number of coaches attend and rinks allocation can be carried out.</i></p>				
		<p><i>Session plans prepared in advance and emailed to coaches / volunteers to print off individual session plans. This should eliminate sharing of coaching manuals / written resources.</i></p>				
		<p><i>Written elements should be carried out using own pens.</i></p>				
		<p><i>Registration should for session should be taken and retained for 21 days.</i></p>				

# Members Displaying Symptoms After Arrival

What are the hazards?	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	Date Complete	Review
<p><i>Spread of COVID 19 through the facility and across the shared equipment.</i></p>	<p><i>Participants, coaches, parent/guardians and other users / staff of Greenacres Ice Rink</i></p>	<p><i>Anyone who displays symptoms or who becomes symptomatic during a session should advise the coaches as soon as possible. Social distancing should be observed.</i></p> <p><i>If possible the symptomatic person should leave the building along with any family members and return home. If required under government advice a test should be booked.</i></p> <p><i>If it is not possible for the symptomatic person to leave the building (for example if a parent or guardian is not present) then they should isolate in the designated isolation room (downstairs meeting room) until a parent/guardian can be contacted to collect.</i></p>		<p>Parent guardian should be contacted as soon as possible by coach/volunteer.</p> <p>Parent/guardian should collect child as soon as possible and should not wait for the end of the session</p>		

